

**CAPACITY APPLICATION INSTRUCTIONS**  
**Single EDU**

1. Complete the attached “Capacity Access Application Form”
2. Forward the following to the Regional Authority:
  - a. Completed “Capacity Access Application”
  - b. A **BANK CERTIFIED** check in the amount of \$2,670.00
  - c. **Three (3)** signed copies of the “Capacity Rights Agreement”. The agreement **must be signed by the applicant and local sewer authority/municipality before being submitted to the Regional Authority.** Please note that the signature of the applicant **must be notarized** (see page 5 of the agreement).
  - d. A plan of the property showing the location of the sewer main and the proposed street lateral to the proposed building. A simple sketch prepared by the property owner is acceptable.
  - e. Proof of ownership of the property (copy of tax duplicate or plan with parcel number). A plan with the parcel number annotated will meet the requirements of “d.” above.
  - f. For non-residential uses, the applicant shall provide at least 24 consecutive months of water consumption data to the Regional Authority for evaluation. Where no data is available, the Regional Authority will estimate the number of EDUs based upon similar facilities (in square feet and in type of use).

All checks to the Regional Sewer Authority should be made payable to “**Lower Perkiomen Valley Regional Sewer Authority**” or “**LPVRSA.**”

In order for an application and agreement to be considered for approval by LPVRSA it must be received no later than one week prior to the monthly authority meeting. The LPVRSA monthly meetings are held on the first Tuesday of every month at 11:00 a.m. at the Oaks Wastewater Treatment Plant.