

**CAPACITY APPLICATION INSTRUCTIONS**  
**MULTIPLE EDUs or Single Non-residential EDU**  
**Requiring Land Development Planning**

1. Property owner must complete and sign a "Capacity Access Application Form". (If a developer holds equitable ownership in a property, both the owner of record and the equitable owner must sign the application and the Capacity Rights Agreement).
2. Forward the following to the Regional Authority for review:
  - a. Two (2) copies of the completed sewerage Capacity Access Application Form for the number of EDUs. If the number of EDUs in the application and agreement are different than the calculation by the Authority Engineer, the applicant will be informed of the number of EDUS required to be purchased and any deficiencies in the information submitted for review. After deficiencies are addressed satisfactorily, the applicant shall then submit a revised application.
  - b. Two (2) copies of the Municipality Approved Preliminary Plans - include only:
    - 1) General Plan containing the: a) final topography, b) eight inch and larger sewer location, c) lateral location to service proposed buildings/residences, d) proposed roads and sanitary sewer easements shown.
    - 2) Plan and Profile of the sanitary sewers.
  - c. Two (2) copies of the Municipal Preliminary Plan approval letter or resolution, or waiver if granted by the municipality.
  - d. Check in the amount of \$275 for the review of the plan, Planning Module/Planning Module Exemption review and analysis of EDUs to be purchased.
  - e. Signed Plan Review Agreement

If a subdivision is to be phased (EDUs purchased in phases and plan recorded in phases), LPVRSAs will release the Chapter 94 consistency letter for submission to DEP in phases. For subdivisions and multiple EDU projects requiring more than two (2) EDUs of capacity, LPVRSAs will consider releasing the Chapter 94 letter prior to payment for all EDUs only if the developer submits a letter requesting the number of EDUs to be released and includes a statement that he/she understands that payment will be made in full for EDUs upon receipt of planning approval by DEP and prior to the municipality releasing the final plan for recording. LPVRSAs will provide the municipality with a copy of the executed Capacity Rights Agreement as proof of payment in full for all EDU fees before the plan will be released for recording.

LPVRSAs sell capacity on a first come, first served basis. Capacity allocated under a planning module/Chapter 94 letter is not guaranteed until LPVRSAs is paid in full for all EDU fees.

If the municipality in which the development is located is not able or willing to withhold the release of the final plan for recording until LPVRSAs is paid in full for all capacity authorized under the planning module or Chapter 94 consistency letter, the developer will be required to pay for all EDU fees before the planning module/Chapter 94 letter is completed by LPVRSAs and released for submission to DEP. In order to purchase capacity the developer must submit the following:

- f. **Three (3)** signed copies of the "Capacity Rights Agreement" for the number of EDUs as calculated by the LPVRSAs engineer. The agreement must be **signed by the property owner and local authority/municipality before being submitted to the Regional Authority.** All information on the agreement **must be typed or printed legibly in black ink.** The signature of the applicant must be notarized (see page 5 of the agreement). In order for an agreement to be considered for approval by LPVRSAs, it must be received **no later than one week prior** to the monthly Regional Authority meeting. LPVRSAs meeting dates are posted on the website at [lpvrso.org](http://lpvrso.org) or call 610-676-9040 to verify the next meeting date.
- g. A **certified bank check** in the amount of \$4,800 for each EDU required to be purchased. All checks to the Regional Sewer Authority must be made payable to: "**Lower Perkiomen Valley Regional Sewer Authority**".

Please Note: For non-residential uses, the applicant shall provide at least 24 consecutive months of water consumption data from an existing facility owned by the applicant. If there is no existing facility, water consumption data from three (3) similar facilities based on square feet and type of use must be submitted to the Regional Authority for evaluation.