

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF JANUARY 8, 2019 MEETING**

A Re-Organization & Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on January 8, 2019, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Peter MacFarland	Robert Fieo
Richard Kratz	Barbara McGinnis	Stewart Strauss

Also present: Michael McGann, Manager Wendy McKenna, Solicitor
William Dingman, Engineer Tom DiMarzio, Chief of O&M

I. CALL TO ORDER Terrie Stagliano called the meeting to order at 11:00 AM.

II. REORGANIZATION – Michael McGann asked for nominations of the following officers:

Peter MacFarland **moved** to nominate Terrie Stagliano as Chairman of the Authority, Stewart Strauss **seconded** the motion and it was **unanimously approved**.

Terri Stagliano **moved** to nominate:
Peter MacFarland, Vice Chairman
Robert Fieo, Treasurer
Barbara McGinnis, Assistant Treasurer
Richard Kratz, Secretary
Stewart Strauss, Assistant Secretary
Stewart Strauss **seconded** the motion and it was **unanimously approved**.

Appointment of Professional Staff

Robert Fieo **moved** to appoint Robert L. Brant & Associates as Authority Solicitor, Richard Kratz **seconded** the motion and it was **unanimously approved**.

Robert Fieo moved to appoint Gilmore & Associates as Authority Engineer, Richard Kratz **seconded** the motion and it was **unanimously approved**.

Robert Fieo **moved** to appoint Maillie, LP as Auditor, Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Primary Depository

Richard Kratz **moved** to have The Victory Bank serve as the primary depository with authorized signers to be the Chairman, Treasurer, Assistant Treasurer and Manager. Robert Fieo **seconded** the motion and it was **unanimously approved**.

Right to Know Officer

Stewart Strauss **moved** to appoint Michael McGann, Authority Manager, as the Right to Know Officer. Richard Kratz **seconded** the motion and it was **unanimously approved**.

III. MINUTES

Stewart Strauss **moved** to approve the minutes as presented for the Regular Meeting held December 11, 2018. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

IV. EXECUTIVE SESSION – Meeting adjourned to executive session at 11:07 to discuss litigation. Meeting reconvened at 11:37 with no action taken.

V. PUBLIC COMMENTS – None

VI. MANAGER’S REPORT – Michael McGann

Capacity Rights Agreements – 1 EDU

Robert Fieo **moved** to approve the Capacity Rights Agreements as follows:

SAS Holdings LLC, Center Avenue, Skippack TWP – 1 EDU

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – None

Chapter 94 Consistency Letters – 30 EDUs

Barbara McGinnis **moved** to approve the release of the following Chapter 94 Consistency Letters:

Old State Road Sanitary Sewer Extension, Upper Providence TWP – 10 EDUs

Taggart Subdivision, Mill Road, Skippack TWP – 18 EDUs

Trooper, West Ridge Pike, Lower Providence TWP – 2 EDUs

Stewart Strauss **seconded** the motion and it was **unanimously approved**.

Request for Release of Service

817 Limerick Road Subdivision in Perkiomen Township requests permission to connect to Schwenksville Borough Authority sanitary sewer system. Michael McGann reported that the property meets the criteria contained in the Authority’s guidelines for a release of service. The subdivision is also requesting an exemption from paying LPVRSa’s tapping fee which is required under the guidelines.

Peter MacFarland **moved** to approve the request for release of service contingent upon payment of the LPVRSa tapping fee. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Resolution 2019 -01

Robert Fieo **moved** to adopt Resolution 2019-01 authorizing the payment of compensation for easement acquisition to Charles and Melissa Stoll. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Resolution 2019 -02

Stewart Strauss **moved** to adopt Resolution 2019-02 authorizing the payment of compensation for easement acquisition to the Valley Forge Hunt Club HOA. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Purchase Authorization

Stewart Strauss **moved** to authorize the purchase of a grit dumpster from Bucks Fabricating in the total amount of \$11,890.00. Robert Fieo **seconded** the motion and it was **unanimously approved**.

Finance Reports

Robert Fieo **moved** to accept the Finance Reports for December 2018. Richard Kratz **seconded** the motion and it was **unanimously approved**.

VII. CHIEF OF OPERATIONS & MAINTENANCE REPORT – Tom DiMarzio

Submitted a written report and offered to answer any questions.

VIII. TREASURER’S REPORT – Robert Fieo

Stewart Strauss **moved** to approve the payment of bills in the total amount of \$128,774.72. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Peter MacFarland **moved** to ratify payments for utilities and insurances in the amount of \$23,626.17. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

IX. AUTHORITY ENGINEER’S REPORT – William Dingman

Bill Dingman submitted a written report and provided an update on the Middle Interceptor.

X. SOLICITOR’S REPORT – Wendy McKenna

Wendy McKenna submitted a written report and offered to answer any questions.

XI. UNFINISHED BUSINESS –

XII. NEW BUSINESS –

XIII. ADJOURNMENT

The meeting was adjourned at 12:20 PM.

Respectfully submitted,

Richard Kratz, Secretary